

Alberta Association of Library Technicians

*Technicians
& Technology*

*Partners in
Information*



For further information,
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or visit our web site at

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Who are LIBRARY TECHNICIANS?

Graduate Library Technicians hold a diploma from an accredited post secondary institution. In Alberta, Grant MacEwan Community College offers the Information Management and Library Technology Program, and the Southern Alberta Institute of Technology offers the Library and Information Technology Program. Both are two year programs of study, which are continually being updated to anticipate technological advances.

Where do you FIND Library Technicians?

Library Technicians excel in a variety of employment situations, including:

- School;
- Special (Energy, Engineering, Government, Law, Medical, etc.);
- Public;
- Academic (College, University);
- Records Management;
- Media Centres;
- Information Consulting Firms;
- Database Vendors/Software Producers;
- Web Development;
- Bookstores/Publishing Houses

What are Library Technicians QUALIFIED TO DO?

Library Technicians have the training and education to provide valuable contributions to any organization. They have both the traditional and the computer based library skill sets necessary for the retrieval and organization of information in a variety of sources for a wide range of clientele. These skills include:

Public Service: Research and reference services including online searching; training and orientation; creation and promotion of library services and programs; interlibrary loans; circulation and inventory control; audio-visual maintenance and scheduling.

Technical Service: Database management; records management; web site development and maintenance; selection and acquisition of books, periodicals and non-print materials; cataloguing and classification; indexing; organization of special materials; basic library network management.

Administrative Service: Creation and implementation of policy; budget allocation; compilation of statistics and reports; supervisory management.